



DARTFORD HINDU MANDIR
Kent, United Kingdom
POLICIES AND PROCEDURES MANUAL
Company Number: 13344798

Fire Safety, Capacity & Emergency Management

Document 6 of 15

Version 2.0 (UK Charity Compliance Edition)

Effective Date: June 2026 | Review Cycle: Annual

Section 6: Fire Safety, Capacity & Emergency Management

6.1 Fire Safety Policy

- Fire risk assessment reviewed annually
- Maximum occupancy based on fire assessment
- Fire blankets and fire extinguishers in place
- Fire exits must remain clear at all times

6.2 Crowd Control and Venue Limits

- **Maximum Occupancy:** The absolute maximum capacity of the venue is 200 people total, including devotees, children, staff, performers, and catering personnel. This limit is set in accordance with Kent Fire and Rescue Service guidelines.
- **Ticketed / Registered Entry for Festivals:** During major peak diaspora celebrations (such as Diwali, Dashain, or Maha Shivaratri) where turnout is expected to exceed 200, the Mandir must implement a free, pre-booked electronic ticketing or registration system to strictly control entry numbers at the door.

- **Clicker Tracking:** For large community assemblies, birthdays, or weddings, designated fire wardens must sit at the main entrance with tally counters to track real-time occupancy. Once the counter reaches 200, entry must be temporarily paused on a "one-in, one-out" basis.

6.3 Fire Wardens and Evacuation

- **Designated Wardens:** A minimum of two trained Fire Wardens must be on duty during any event or booking approaching maximum capacity.
- **Evacuation Plan:** In the event of an emergency, exit routes must be clearly illuminated by running emergency lighting. The designated outdoor assembly point is outside main gate / Tower Road.

6.4 Fire and Ritual Safety (Havan / Homa)

- **Sacred Fires:** Performing a Havan or Homa (fire ritual) requires the use of designated, well-ventilated spaces or specific portable Havan kunds.
- **Isolation of Alarms:** If smoke detectors need to be temporarily isolated during a ritual, a designated "Fire Warden" must be physically stationed in the room with a fire extinguisher, and the system must be fully reactivated immediately following the ceremony.
- **Combustible Materials:** Ghee, camphor, and incense must be stored in secure, fireproof containers away from open flames.

End of Fire Safety, Capacity & Emergency Management

Dartford Hindu Mandir, Kent