



DARTFORD HINDU MANDIR
Kent, United Kingdom
POLICIES AND PROCEDURES MANUAL
Company Number: 13344798

Governance & Trustee Management

Document 2 of 15

Version 2.0 (UK Charity Compliance Edition)

Effective Date: June 2026 | Review Cycle: Annual

Section 2: Governance & Trustee Management

2.1 Trustee Responsibilities

Trustees are legally responsible for the overall management and administration of the charity. They must ensure:

- Proper governance and strategic direction
- Financial accountability and transparency
- Safeguarding compliance
- Legal and regulatory compliance
- Decisions made in the best interest of beneficiaries

2.2 Trustee Conduct

Trustees must:

- Act honestly and in good faith
- Declare all conflicts of interest
- Maintain confidentiality where required
- Avoid personal benefit unless legally permitted

2.3 Meetings

- Held at least quarterly
- Quorum required for decisions
- Minutes must be recorded and stored securely

End of Governance & Trustee Management

Dartford Hindu Mandir, Kent